


PREMIER
BEST WESTERN.
SOFIA AIRPORT HOTEL

Best Western Premier Sofia Airport Hotel

for your meetings, incentives, conferences and events

We don't just help you organise events – we help you create experiences...

As part of our standard service, you will get:

- A dedicated member of our team as your point of contact throughout your event
- Customisation options for nearly all aspects of your event
- Special accommodation rates for your overnight delegates
- A wide range of uniquely sustainable conference menus
- Option of creating your own menu to suit your requirements
- Complimentary Wi-Fi
- Complimentary parking
- Complimentary shuttle bus from Sofia Airport & metro station



Let us inspire you...

P – Professionalism is in the core of how we do things here at Best Western Premier Sofia Airport Hotel. We care about meetings, events, conferences and training as much as you do.

R – Reliability in the execution of your event is paramount to us, therefore we will provide you with your own dedicated event coordinator who will look after you from the start, helping you every step of the way.

E – Excellence is our promise to you. We will ensure that every detail is thought of, and your event runs smoothly throughout.

M – Motivated team of professionals will really put themselves in your shoes and ensure they go the extra mile to exceed your expectations.

I – Innovative design not only in our conference halls and boardrooms, but also in our approach to organizing your events, coffee breaks, work lunches, and banquets. We believe that innovation is linked with inspiration, and that's exactly what we aim to do every time.

E – Enthusiastic banqueting staff who are always happy to help will be available throughout your event, caring for all your catering needs.

R – Relaxing atmosphere in our guest rooms, common areas and restaurant will ensure that when your event is over, you have the necessary space to “wine” down.



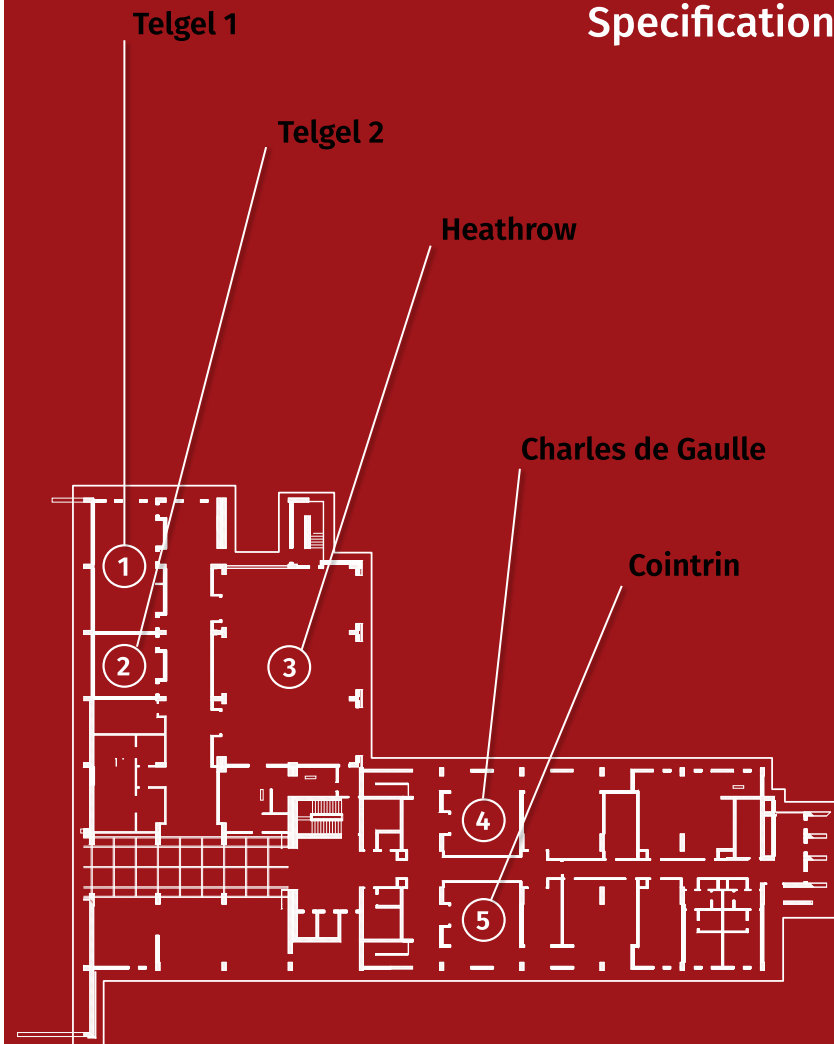
Let's get started...

Rooms		Capacity and Configurations					Dimensions				
Name	Cocktail	Boardroom	Theatre	Banquet	U-Shape	Classroom	L	W	H	M²	Daylight
Heathrow	280	120	250	200	100	180	19	13.5	3.4	260	Yes
Tegel I	80	30	80	55	25	50	13	6	3.4	80	Yes
Tegel II	60	30	55	44	20	30	10	6	3.4	60	No
Tegel I + II	145	60	140	100	40	80	23	6	3.4	145	Yes
Cointrin	40	18	30	40	18	20	6	7	3.4	40	Yes
Charles de Gaulle	40	18	30	40	18	20	6	7	3.4	40	Yes
Cocktail foyer + Ballroom	600	–	–	–	–	–	–	–	3.4	600	Yes

Technical equipment inclusive of:

- Multimedia Projector or LCD Screen Panasonic
- 2.5 X 3.0M Screen
- Multimedia Projector
- 2 Wireless Microphones
- 2 Headsets
- Stand For Lectern
- Presidium
- Sound System
- Flipchart
- Wi-Fi
- Cable Internet
- IP Telephone Line
- Air-Conditioning
- Fax And Photocopy Services
- Business Center Available
- Free Parking For All Participants
- Contemporary Furnishing
- Terrace With View







Technical Specifications



Heathrow – Our Ballroom

Heathrow is our largest conference hall which has natural daylight and stunning view towards Vitosha mountain. **Heathrow's** capacity varies from 180 to 300 people depending on the seating arrangement, and it is perfect for large conferences, company parties, weddings, proms and gala dinners.

We like to challenge ourselves, so if you have any other ideas about your event that you would like to discuss with us, just let us know – we will be happy to help.

Rooms		Capacity and Configurations						Dimensions				
Name	Cocktail	 Boardroom	 Theatre	 Banquet	 U-Shape	 Classroom		L	W	H	M²	 Daylight
Heathrow	280	120	250	200	100	180		19	13.5	3.4	260	Yes

Technical equipment inclusive of:

- Screen 2.5 x 3.0m
- Multimedia Projector
- Wireless Microphones
- Sound System
- Flipchart
- Wi-Fi
- IP Telephone Line
- Air-Conditioning
- Headsets
- Stand for Lectern
- Presidium
- Wi-Fi / Cable internet
- Free parking for all participants



Tegel – One can become two

Tegel I and II are located opposite Heathrow and feature views towards Vitosha Mountain. Flooded in natural light, **Tegel** makes the perfect choice for training sessions, workshops, seminars and conferences. The hall itself can be divided by a soundproof wall, so if you need to run two different activities at the same time, **Tegel I and II** make it possible.

Rooms	Capacity and Configurations						Dimensions				
Name	Cocktail	Boardroom	Theatre	Banquet	U-Shape	Classroom	L	W	H	M ²	Daylight
Tegel I	80	30	80	55	25	50	13	6	3.4	80	Yes
Tegel II	60	30	55	44	20	30	10	6	3.4	60	No
Tegel I + II	145	60	140	100	40	80	23	6	3.4	145	Yes

Technical equipment inclusive of:

- Screen 2.5 x 3.0m
- Multimedia Projector
- Wireless Microphones
- Sound System
- Flipchart
- Wi-Fi
- IP Telephone Line
- Air-Conditioning
- Headsets
- Stand for Lectern
- Presidium
- Wi-Fi / Cable internet
- Free parking for all participants



Cointrin & Charles de Gaulle – Smaller Boardrooms for Big Business

Cointrin and Charles De Gaulle are our smallest rooms, and they can accommodate between 15 and 40 delegates depending on the seating arrangement. Both of them have daylight and feature views towards Vitosha Mountain or Sofia Airport. They are perfect for workshops, training seminars and private corporate meetings.

Rooms	Capacity and Configurations						Dimensions				
Name	Cocktail	Boardroom	Theatre	Banquet	U-Shape	Classroom	L	W	H	M ²	Daylight
Cointrin	40	18	30	40	18	20	6	7	3.4	40	Yes
Charles de Gaulle	40	18	30	40	18	20	6	7	3.4	40	Yes

Technical equipment inclusive of:

- LCD Screen Panasonic
- Cable Internet
- Contemporary Furnishing
- Flipchart
- IP Telephone Line
- Terrace with View
- Wi-Fi
- Air-Conditioning



Let's celebrate...

Our stunning glass roof **Foyer** features a practical open plan layout where the atmosphere is more relaxed in comparison to the conference halls. The sense of space and light is what makes our **Foyer** truly inspiring and we recommend it for cocktails, coffee breaks, work lunches and exhibitions.

Our hotel has been awarded the prestigious “**Building of The Year**”, appraising the contemporary design, sustainability aspects and overall look of the building.



Food for thought...

In 2017 we launched a new incentive, where we wanted to incorporate more healthy coffee breaks into our offering, and after careful planning, we came up with an innovative collection of smoothies and healthy snacks, which we prepare fresh on the day.

And even though we love innovation, the perfect coffee break must feature coffee – so we have designed a range of coffee and tea breaks, adding unique and quirky touches, to make your coffee breaks truly inspiring. To find out more, just ask one of our sales coordinators.



Light or Business – pick your perfect lunch

Because we know that each client is different, we have designed a range of lunch options to suit any preference:

- Our light lunch incorporates delicious range of finger bites and mini salads, enough to re-charge your batteries mid-day.
- Set and Buffet menu options incorporate Bulgarian and European dishes, and are more full-bodied, with a selection of salads, main courses and desserts. Perfect for a long day at the office.
- In keeping with our incentive to promote more healthy eating, we will add a healthy corner in your buffet, or offer you a healthy alternative to your dessert in the set menu.



Dining experience with style and sophistication

Set in a stunning part of the building with French windows on both sides, our Barillon A-La-Carte restaurant can satisfy the tastes of even the most discerning diner. Our fresh salads, delicious Soups of the Day, light starters, Italian pasta and risotto, high quality meat, seafood and fish dishes all reflect a stylish, contemporary European cuisine.

Our restaurant has been featured twice as **“Restaurant of the Week”** in Bacchus Magazine, and our award-winning Head Chef has trained in a Michellin-star restaurant in Lion, France and has won multiple international awards, including Best New Entry and Best Fish Dish at the Russian Restaurant Awards.



Our Rooms – at the doorstep of the capital and the world

All our rooms are en-suite, and finished to a high standard, with the guest in mind. Every room has a unique ambiance with views towards Vitosha Mountain or Sofia Airport. Your good sleep is guaranteed by the Serta Suite Dreams® beds, and sound proof windows.

32-inch TV with HD channels, blackout curtains, A/C, minibar, tea and coffee making facilities, complimentary toiletries and a designated working area are just some of the features in our rooms.

For more information and a hotel tour, contact your Event Coordinator.

Rooms

Capacity and Configurations

Room Type	Number of Rooms	Space
Premier King Room	67	26m ²
Premier Twin Room	37	26m ²
Deluxe Queen Room	46	26m ²
Business Suite	5	54m ²



Reach us

Free Shuttle Service to and from Terminal 1, Terminal 2 and **Sofia Airport Metro Station** for all participants at your event.

Enquire at the Reception desk for the exact schedule or contact your dedicated Sales Coordinator.



Stay connected...

Our hotel is covered by **WiFi** throughout and it's free of charge for all guests and event participants.

Cable (HSIA) Internet can be provided upon request.

We are also able to set up your designated **WiFi** network, specific for your event.



Where to find us

Address

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F: +359 2 905 1300

E: reservations@hotelpremiersofia.com

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